



MTS INDUCTION DOCUMENTS

- 1) Health and Safety General Policy Statement
- 2) How to complete the Vehicle defect sheet
- 3) Drivers Working Day Guide & How to Complete Blank Works Order
- 4) Method and Risk – Sewer Cleaning and Man Entry Generic – BC/SCM/001
- 5) Method and Risk – Sewerage Blockage Clearance and Pump outs – BC/MRS/003
- 6) Confined Space Awareness – Tool Box Talk CON-AWARE
- 7) Confined Spaces ‘C’ Class Sewers – Toolbox Talk No 29A
- 8) List of ‘C’ Class sewers Issue Date 06.07.05
- 9) Risk Assessment – Manual Handling Hoses/Suction Pipe – MH/BC/003
- 10) Risk Assessment – Manual Handling Manhole Covers – MH/BC/004
- 11) Risk Assessment - Generic Manual Handling - MH/001
- 12) Risk Assessment - Generic COSHH - COSHH/001
- 13) Risk Method - Applying Disinfectant
- 14) Risk Method - Antifreeze
- 15) Safety & Site Checklist for Tanker Drivers on Licensed WWTW EMS489
- 16) Refusal to Work Policy and Procedure
- 17) Is Your Workplace Tidy – leaflet
- 18) Toolbox Talk Working From Excavations – Ref: Excavations.
- 19) Waste Descriptions - Issue 1 Water Utilities
- 20) ISO 14001 Environmental Management Fact Sheet
- 21) Copies of the Quality Policy, Environment Policy and Carriers License

KEEP THESE DOCUMENTS WITH YOU

<i>I confirm that the above training has been carried out and that I have read and understand the information and instructions given to me.</i>	
Employee's Signature	Date
Line Manager's Signature	Date