



Mouchel Infrastructure Services
100111 Water Operations

Health & Safety Tool Box Talk

Checking of Equipment & Tools
Prior to use.

June 2013

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Checking of Equipment and Tools Prior to use.

Reason for talk

We recently had an issue when a piece of equipment being used in the operation of a valve failed in use, (Dolly Extension) it actually snapped and caused the two technicians on a two manned valve operation to fall/ Stumble. Although neither was injured it highlighted the need for all to be aware of the need to check tools and equipment regularly and ensure being fit for purpose before using.

This talk is designed to encourage all staff to check equipment and tools regularly for faults and condition and report defects to Management immediately and not to use defective tools or equipment.

Outcomes required

The overall intention is to raise awareness of using faulty tools or equipment and that all are aware of their duty of care to themselves and others of ensuring they do not. Also the empowerment they have in not conducting unsafe acts by using and also in confidently raising with management issues with equipment and tools supplied by the company.

Discussion points.

- Discuss the suitability and the state of repair of equipment and tools that are currently in use.
- Discuss importance of checking for defects prior to use.
- Discuss why each should check tools at least weekly and during Vehicle Audits.
- Share experience of issues to raise greater awareness of safety in the workplace.

Questions and Conclusion

All participants should now ask final questions and discuss any points raised during the talk.

When complete, the manager is to ensure that all participants have recorded their names and signed the attendance sheet.

Please keep a copy of the attendance sheet for Health and safety File.

