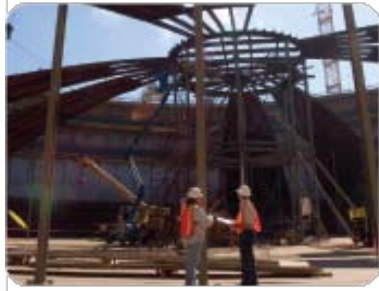




BUILDING A WORLD OF DIFFERENCE®

BLACK & VEATCH



BOSS

BEHAVIOUR ON SAFE SITES

100% Safe 100% Of The Time

DRIVE FOR VALUE



Welcome

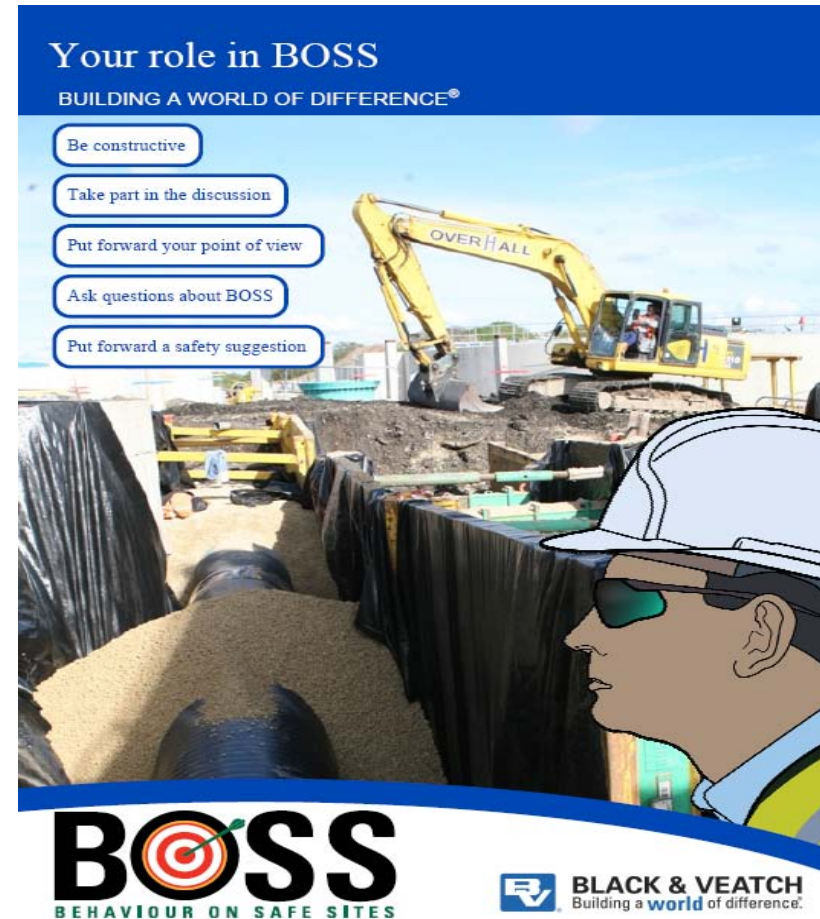


- Mobile phones
- Toilets
- Fire exits
- On site/in office interruptions

Your safety on B&V sites is far more important than messages that can wait until this briefing is complete

Programme

- Creating a safe habit
- Safety violations
- The cost of violations
- BOSS observations
- The rewards
- Moving forward
- The consequences of violations



Creating a Safe habit

- To work on a B&V site you must work safely
- Working 100% safely 100% of the time
- B&V only want to work with people who work 100% safely 100% of the time
- Good quality work done safely is great work

BOSS 100% safe 100% of the time

Safety Violations

- Safety violations cause most accidents
- Violations are
 - People breaking the rules
 - People choosing to work unsafely for
 - Speed
 - Ease
 - Comfort

BOSS 100% safe 100% of the time

The cost of a violation

- Nothing
- A near miss
- A minor accident
- A reportable accident
- Serious injury
- Death



BOSS 100% safe 100% of the time

B&V want great work

- You must follow the site rules 100% of the time.
 - If you feel you can't follow the method statement or permit or comply with a site rule, STOP and discuss it with your supervisor
 - If you come across a situation that is dangerous STOP
 - If you can put it right, if authorised and safe to do so
 - Report it to your supervisor
 - Report it as a near miss

BOSS 100% safe 100% of the time

On-site Observation

- Observation
- Introduction
- Discussion of the task – MS, RA, PTW content
- Recognition of safe work
- Putting right any violations witnessed
- Discuss the rest of the task
- Agree what action to take to improve safety
- Implement the agreed action at the agreed time
- Put forward safety suggestions
- Thanks

BOSS 100% safe 100% of the time

Feedback

- Feedback will be given in briefings by the site management team
- Noticed displayed in the canteen

Moving forward

- BOSS is a journey to an accident free site.
- Our site teams and your supervisors are raising their attention on how work is being done safely and will be looking to recognise safe practice
- It is crucial that you play your part too

BOSS 100% safe 100% of the time

What happens if a safety violation occurs

- Action will be taken regardless of whether an accident has occurred or not.
- It will depend on how complicit and how serious the violation.
- For certain, you and your supervisor will be spoken to
- Regular safety violations will result in more serious action being taken
- Your employer will be informed of the situation

BOSS 100% safe 100% of the time

Golden Rules

Personal

- **Don't** even think of coming to work if you are under the influence of illegal drugs or alcohol.

Excavation

- **Don't** dig with an excavator unless there is a Permit to Dig that covers the operation and you have read and understood it
- **Don't** dig outside the area permitted on the Permit to Dig.

Operated Plant

- **Don't** operate or drive plant or machinery unless you have been authorised to do so.



Lifting

- **Don't** carry out lifts with cranes, excavators or forklifts unless a Lifting Plan that covers the lift is in place and you have read and understood it.
- **Don't** carry out lifts outside the Lifting Plan even as a favour or to help someone else.
- **Don't** lift a load unless it has been slung by the authorised slinger.
- When lifting, **don't** take signals, directions or instructions from anyone other than the authorised signaller.

Electricity

- **Don't** work on electrical equipment unless you have been authorised to do so.

Zero Tolerance Commitment

Your Zero Tolerance commitment to us

If you see an unsafe act or situation you should stop work and report the situation to a supervisor so that we can deal with it and prevent it causing an accident

Our Zero Tolerance commitment to you

You will never be asked or expected to work in unsafe situations or to carry out unsafe acts

You have the full authority and the full support of our directors, Safety & Health team, site managers and supervisors to take a 'Zero Tolerance' of unsafe acts and situations

Our Responsibility

**Planning our work
using safe methods of
working**

**Making sure the right
people, tools &
equipment are used**

**Explaining the plans &
methods to our workers,
taking their views &
experience into account**

**Controlling and
directing plant &
labour, watching and
supervising**

**Revising the plans/
methods if things change
or don't work**

**Making sure subcontractor
managers & supervisors plan
and manage their own work**

Your Responsibility

**Work safely and don't
put yourself or anyone
else in danger**

**Wear the PPE supplied
Use the safe accesses
Use the correct tools &
equipment for the job**

**Only carry out tasks
you've been trained &
authorised to do**

**Keep to the plan & safe method
Stop work if it's not working & tell
your supervisor
Wait for the new plan or method**

**Don't take shortcuts
Don't improvise
Don't do favours**

**Report unsafe acts &
situations, near misses,
incidents & accidents**

Finally

- We all take a sense of pride in our work
- Working safely is all part of that

Be proud to produce great work

Be proud to work 100% safe 100% of the time

Don't break the site rules
Follow the method statement
Intervene if you can
If that doesn't work; report it
No favours please!!
Challenge an unsafe instruction

Every unsafe act is a throw of the dice.
Its your lifestyle that is at risk.
Do you really want to gamble with that



BOSS

BEHAVIOUR ON SAFE SITES

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Would you like to join us as a BOSS observer?

- Subcontractors, Client staff and B&V employees are all welcome
- Please see the trainer for more details

BOSS 100% safe 100% of the time