

BOSS Rules for Designers

Think about **Health, Safety, Environment and Quality** and adopt the right behaviours.

DO:

Resources:

DO ensure that you have the necessary skills and resources to complete your assignment in a competent and timely manner.

Risk management:

DO assess the health, safety and environmental aspects of your work and ensure the design is safe to build, operate, maintain and decommission or dismantle.

DO provide sufficient information about any remaining risks to those who require it.

Quality control:

DO ensure that all outputs are checked and reviewed and that projects are subject to formal Design Reviews, in accordance with the Project Plan.

DO NOT:

Planning:

DO NOT start work on any assignment until you understand the client's objectives and our scope, project interfaces and expected outputs — as defined in the Project Plan.

Quality:

DO NOT issue deliverables without the approval of the Project Manager (or of a person with delegated authority).

Field work and site visits:

DO NOT undertake field work or a site visit unless you have completed a risk assessment and it has been checked and reviewed.

Personal:

DO NOT even think of coming to work if you are under the influence of alcohol or illegal drugs.

